



PLANNING COMMISSION

MEETING SUMMARY

Thursday, March 17, 2011

City of Sammamish Council Chambers

COMMISSIONERS PRESENT

Joe Lipinsky

Kathy Richardson

Jan Klier

Jeff Wasserman

Mike Collins

Michael Luxenberg

Mahbubul Islam

CALL TO ORDER

Chair Lipinsky called the meeting of Sammamish Planning Commission to order at 6:32 p.m.

APPROVAL OF AGENDA – Changes were made to the order of the Agenda and approval was obtained.

APPROVAL OF MINUTES – 01/20, 02/03 - Approved

STAFF PRESENT

Kamuron Gurol, Community Development Director

Rob Garwood, Senior Planner

Evan Maxim, Senior Planner

Debbie Beadle, Community Development Secretary

REVIEW OF WORK PROGRAM CALENDAR

Kamuron Gurol reviewed the Work Program Calendar. The Planning Commission meeting for this evening would consist of the Options/Alternatives for Accessory Dwelling Units/Cottage Housing and the Public Hearing/Deliberations/Recommendations for the Fund Raising Sign Code Amendments. The joint CC/PC Meeting would take place on Monday 21st March discussing the Sustainability Plan. There were no additional changes to report on the current Planning Commission Work Program Calendar.

EMERGENCY PROGRAM

Following the recent earthquake tragedy in Japan, Commissioner Wasserman questioned the emergency program for the City. *Kamuron Gurol, Community Development Director* advised that he would be happy to update the Commission with the current plan or indeed a time within forthcoming meeting could be accommodated to adopt this requirement. The Planning Commission role in the current plan would address the Critical Areas Ordinance which

is scheduled on the current calendar for June 2011. Some of the areas within Critical Areas Ordinance are landslide, erosion hazards areas etc. all of which can be triggered through natural disasters that might occur here in Sammamish.

Former Commissioner Bump advised that the current 560am radio station provides details on a regular basis. Public information, preparedness requirements, written plans are all currently in place within the City and are updated continuously. Staff are also trained and have options to attend training courses on a continuing basis.

PRO PLAN UPDATE – COMMISSIONER WASSERMAN

Commissioner Wasserman updated the Commission/Staff following the PRO Plan committee meeting held 03/16/2011. Grant funds for Parks & Recreation are no longer available so the deadline date to complete the PRO Plan has been extended.

Kamuron Gurol, Community Development Director updated the Commission on the Resolution R2011- 451 regarding the process to update the Parks Recreation and Open Space Plan through the Parks and Planning Commission.

DIRECTOR'S REPORT FROM CITY COUNCIL MEETING 03/08

A copy of the City's Zoning map was given to each Commissioner. *Kamuron Gurol* explained the details within the map, the parcel structure, etc., and advised its usage throughout several projects in the forthcoming months, for example the Housing Strategy item. The Zoning Map is up to date, new versions will be provided to the Commission in the event of changes.

A 2010 U.S. Census summary document was also handed to all Commissioners. Details stated the population changes for King County and for the City of Sammamish.

City Council Updates:

- Adopt resolution R2011-451 Updating the Parks, Recreation & Open Space project including the Community Center Options
- Tree with socks design (Art Commission Update)
- Surface Water Design Manual Planning Commission Recommendation. (Majority /Minority Report were submitted)

PUBLIC COMMENT – NON AGENDA

John Galvin, 432 228th Avenue SE, Sammamish
(Email on ADU/Cottage Housing forwarded to Staff/Commissioners for reference)

OLD BUSINESS

FUNDRAISING SIGN CODE

- Introduction

Public Hearing Opened - None Given

Motion Raised: We adopt the ordinance and moved to discuss items for inclusion as amendments - Approved

Kamuron Gurol, Community Development Director introduced *Evan Maxim, Senior Planner*. Presentation was given as follows:-

Tonight

- Public Hearing
- Review of Policy Options
- Planning Commission Recommendation

Fundraising signs - defined

“Fundraising sign” is a sign that is erected by a nonprofit or not-for-profit organization for the purposes raising money to support a cause or purpose promoted by the nonprofit or not-for-profit organization

Policy Options:

- Location (commercial vs. residential)
- Allowing all solid signs (not just wood)
- Limiting signs to “wall signs”
- Increase duration (more than 6 months)
- Allowing for renewal of sign
- Limit the total number of signs per organization
- Other?

Next steps

- April / May – City Council review

Following the presentation the Commission/Staff discussed the policy options and voted on individual amendments points as follows:-

Fundraising signs are allowed subject to the following provisions:

Location options:

(Three visual maps where presented to discussed the location details.)

- i. Fundraising signs may only be located on property zoned R-6, R-8, R-12, and R-18;
- ii. Any fundraising sign authorized located on a street corner or driveway shall conform to with Chapter 14.01 SMC, Public Works Standards, and SMC 21A.25.220, sight distance requirements; and
- iii. All signs shall be located on private property with the written permission of the property owner.

Vote Amendments as follows:-

- Allow signs in all zones – *Not approved*.
- Commercial and property adjacent to streets (collector, principal & minor) – *Approved*
- R6-R12 properties – *Not approved*.

- Exclude ELSP from location – *Not Approved.*

Specification options:

Fundraising signs may be attached to a wall or be free standing signs subject to the following design specifications

- All signs shall be limited to an area of thirty-two (32) square feet;
- Signs shall not be illuminated;
- All signs shall be constructed of wood or a similar material;
- Freestanding signs shall not exceed a height of eight (8) feet; and,
- Freestanding signs shall be located outside of required zoning setbacks.

Removal.

- Display of a fundraising sign is limited to a maximum of six (6) months;
- Removal of the fundraising sign is the responsibility of the property owner.

Vote Amendment as follows:-

Wall Sign:

- Wall Signs only – *Not approved.*
- Wall signs at specific property conducting fundraising building/property as the beneficiary – *Not approved.*

Duration:

- Six months of a calendar year – *Not approved.*
- No duration limit, required renewal every 6 months – *Approved.*

Number:

- One sign per site/parcel – *Approved.*

Material:

- Solid Opaque, none translucent not flexible plastic material – *Approved.*

Size:

- 32 square feet commercial zone, – *Approved.*
- Limit to a maximum area of 16 square feet if located less than 50 feet from a street property line in residential area – *Approved*
- Limit to a maximum area of 32 square feet if located 50 feet or more from a street property line - *Approved.*
- Freestanding signs shall not exceed height of 8 feet - *Approved*
- Right of Way – Allow in private property versus Right of Way – *Not Approved.*

Removal

- Removal of the fundraising sign is the responsibility of the property owner - *Approved*

A summary of the vote decision was given via *Evan Maxim, Senior Planner* following the amendment discussions as detailed below:-.

Fundraising signs are allowed subject to the following provisions:

Location.

- Fundraising signs may only be located on private property as follows:
 - On any property zoned Office (O), Community Business (CB), Neighborhood Business (NB), and Town Center A (TC-A); or

- b. On property with a residential zoning designation (R), where such property abuts a principal, minor, or collector arterial.
- v. No more than one (1) fundraising sign may be located on any one (1) property;
- vi. Any fundraising sign authorized located on a street corner or driveway shall conform to with Chapter 14.01 SMC, Public Works Standards, and SMC 21A.25.220, sight distance requirements; and
- vii. All signs shall be located on private property with the written permission of the property owner.

Specifications.

Fundraising signs may be attached to a wall or be free standing signs subject to the following design specifications

- vi. Fundraising signs located on property zoned O, CB, NB, and TC-A shall be limited to a maximum area of 32 square feet;
- vii. Fundraising signs located on property zoned residential (R):
 - a. Shall be limited to a maximum area of 16 square feet if located less than 50 feet from a street property line; and
 - b. Shall be limited to a maximum area of 32 square feet if located 50 feet or more from a street property line.
- viii. Signs shall not be illuminated;
- ix. Freestanding signs shall not exceed a height of eight (8) feet;
- x. All signs shall be constructed of a solid opaque material; and,
- xi. Freestanding signs shall be located outside of required zoning setbacks.

Removal.

- iii. A single building permit is required and shall be issued for a six month period. The permit number and the permit expiration date must be clearly displayed on the face of each sign. The permit may be renewed indefinitely;
- iv. Removal of the fundraising sign is the responsibility of the property owner.

Motion Raised: We adopt the ordinance and included the summary of votes (as stated) for inclusion as amendments to the current ordinance – *Approved*

The Planning Commission was unable to come to a consensus on the proposed Fundraising Sign Ordinance. Commissioner Luxemburg and Vice Chair Richardson did not support the Planning Commission's recommendation to amend the City's sign regulations to allow for fundraising signs.

Commissioner Luxemburg and Vice Chair Richardson will generate a minority report to recommend that the City Council not adopt the proposed fundraising sign ordinance.

ADJOURN

Meeting adjourned at 9:01 p.m.

Chair: Joe Lipinsky

(Video Audio record 3/17/2011 refers.)

Secretary: Debbie Beadle